Flagler County Board of County Commissioners
Regular Meeting Agenda

September 2, 2026 • 9:00 AM

Government Services Building 2, Board Chambers,1769 E. Moody Blvd., Bunnell, FL 32110

View the meeting streamed live on the County's YouTube Channel.

1. **Pledge to the Flag and Moment of Silence**

2. **Additions, Deletions and Modifications to the Agenda**

   2.a. 8/27/26 -- Deleted duplicated recommendation text from Consent Agenda Items; corrected Consent Item 7.h. from $310,000 to $379,523; added "None" to General Business and Public Hearings; and deleted "Staff recommends" from Item 10.d. Commission Reports.

3. **Announcements by the Chair**

4. **Recognitions, Proclamations and Presentations**

   4.a. Recognitions

   4.b. Proclamations

   1) Proclamation recognizing September 2026 as Preparedness Month

   2) Proclamation recognizing October 2026 as Breast Cancer Awareness Month

   4.c. Presentations (3-5 Minutes)

   1) Clerk of Court budget

   2) SMA Healthcare Inc. presentation

   3) S.R. A1A Seawall Project Completion Video

5. **Community and Board Comments**

   5.a. **Community Outreach:** This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to 3 minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.

   5.b. Board Comments on Consent Items

6. **Consent: Constitutional Officers**

   6.a. **Clerk: Bills and Related Reports:** For the Board's consideration: report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute.
   See attachments:

Disbursement Report for Week Ending August 7, 2026
Disbursement Report for Week Ending August 14, 2026

6.b. **Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
See attachments:
July 22, 2026 Joint Workshop with the City of Flagler Beach City Commission
August 3, 2026 Regular Meeting

6.c. **Clerk: Write-Off Uncollectible Accounts Receivable.**

Request the Board approve the write-off of uncollectible accounts receivable related to ambulance billing in the amount of $1,555,088.12.

6.d. **Clerk: Write-Off Uncollectible Accounts Receivable.**

Request the Board approve the write-off of uncollectible accounts receivable in the amount of $164,665.52 and approval of the Fund 1405 Budget Transfer from Reserves to Operating in the amount of $73,304.

7. Consent: BOCC Departments

7.a. **Approval of OpenGov Contract Increase.** Request the Board approve the annual spend for the remaining term of the contract.

7.b. **Approval of Multiple Contract Spending Amounts.** Request the Board approve the contract spend and approve change orders for the new term of the contracts for American Janitorial Inc., Clean Earth of Alabama, W.W. Gay Mechanical Contractor, and Yellowstone Landscape including the cost for additional services as defined in the not-to-exceed amounts.

7.c. **Approval of Declaration of Items as Surplus.**

Request the Board declare items as surplus, approve the removal of items from the County's fixed asset inventory, and authorize Procurement to dispose of surplus property pursuant to the Fixed Asset Policy.

7.d. **Approval and Award to Drewry Site Development for 26-ITB-017 First Avenue Drainage Project.**

Request the Board approve: 1) Award ITB No. 26-ITB-017 to Drewry Site Development for the First Avenue Drainage Improvements Project Base Bid in the amount of $576,901.17 and authorize the Chair to execute the contract as approved as to form by the County Attorney; 2) Approve and authorize the execution of Work Authorization No. WA-3 under RSQ 24-042 to CONSOR Engineers, LLC, in not to exceed amount of $52,070.59 for Construction Engineering and Inspection (CEI) services for the First Avenue Drainage Improvements Project as approved to form by the County Attorney; 3) authorize local fund obligation and overall project budget; and 4) authorize the County Administrator to execute any change orders or other project related documents approved as to form by the County Attorney within the overall project budget.

7.e. **Approval of Budget Transfer from General Fund (1001) Reserves to Offset Fire Rescue Salary and Overtime Expenditures.**

Request the Board approve the transfer from the General Fund Reserves to support Fire Rescue salary and overtime costs.

7.f. **Approval of Extension of Tax Roll.**

Request the Board adopt the Resolution extending the tax roll and authorize the Tax Collector and Property Appraiser to take all necessary steps to send out tax bills in a timely manner.

7.g. **Approval of Committee Re-Appointment of Stephen Civitelli to the Health Planning Council of Northeast Florida**.

Request the Board approve the re-appointment of Mr. Civitelli, Administrator of the Department of Health in Volusia and Flagler Counties, to a 2-year term on the Health Planning Council of Northeast Florida.

7.h. **Approval of Budget Amendment to Increase the Line Items for Aviation Oil & AvGas and Jet Fuel for the Flagler Executive Airport Enterprise Fund in the Amount of $379,523 ~~$310,000~~.**

Request the Board approve the Unanticipated Revenue Resolution to increase the Airport budget by $379,523 ~~$310,000~~ and approve staff to make the necessary changes to the purchase order for AvGas and Jet A.

7.i. **Approval to Rescind Property Owner Letter of Authorization for the Abandonment of the Old Brick Township DRI Development Order.**

Request the Board approve the Resolution Rescinding the Property Owner Letter of Authorization.

8. General Business

Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.
None.

9. Public Hearings

Public Hearings will be heard after 9:30 a.m.

Quasi-Judicial Process: The audience should refrain from clapping, booing or shouts of approval or disagreement. To avoid potential legal ramification and possible overturning of a decision by the Courts, a public hearing must be fair in three respects: form, substance and appearance.

Time limits will be observed:
• Staff – 10-minute presentation.
• Applicant – 15-minute presentation (unless time extended by consensus of Board).
• Public Comment – 3 minutes per speaker, 5 minutes if speaking on behalf of a group.
• Applicant Rebuttal and Closing Staff Comments – 10 minutes each.
None.

10. Additional Reports and Comments

10.a. County Administrator Report/Comments

10.b. County Attorney Report/Comments

10.c. **Community Outreach:** This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to 3 minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.

10.d. Commission Reports, Comments, and Actions

~~Staff recommends~~

1) Commissioner Dance -- FAC Policy Proposals

11. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.